



**Minutes for Meeting of
Thursday, March 27, 2003**

Item-1: Call to Order.

(Time: 5:41:15 p.m.)

Chairwoman Dorothy Leonard called the meeting to order.

Item-2: Roll Call.

(Time: 5:41:22 p.m.)

Present – Chairwoman Dorothy Leonard, Vice-Chair Albert Gaynor, Commissioners Dorothy Smith and Greg Vega.

Staff - Executive Director Charles Walker, Deputy City Attorney Rick Duvernay, Legal Assistant Steve Ross, Executive Secretary DonnaLee McCalla.

Excused – Commissioners Chuck La Bella and April Riel.

Item-3: Reporting Results of Closed Session.

(Time: 5:41:32 p.m.)

The Closed Session results were reported as follows:

Case No. 2003-01

Motion: Authorize formal investigation

Moved/Seconded: Gaynor/Smith

Vote: Unanimous approval

Case No. 2003-06

Motion: Authorize formal investigation

Moved/Seconded: Gaynor/Vega

Vote: Unanimous approval

Case No. 2003-07

Motion: Authorize formal investigation

Moved/Seconded: Smith/Gaynor

Vote: Unanimous approval

Item-4: Approval of Commission Minutes.

(Time: 5:41:48 p.m.)

APPROVAL OF COMMISSION MINUTES OF THE MEETING OF FEBRUARY 27, 2003.

Motion/Second: Vega/Gaynor

Vote: Unanimous approval

Item-5: Non-Agenda Public Comment.

(Time: 5:42:12 p.m.)

None.

Item-6: Commissioner Comment.

(Time: 5:42:25 p.m.)

The following reminders were announced:

1. The April 10, 2003 meeting has been adjourned. The next regular meeting will be on April 24th, 2003. The Commission is attempting to conduct one regular meeting per month.
2. Statements of Economic Interests forms are due April 1, 2003.
3. Registration for ethics training is currently in process.

Item-7: Executive Director Comment.

(Time: 5:43:20 p.m.)

Executive Director Charlie Walker reported on the following:

1. On March 17, 2003, Mr. Walker issued Informal Advice Letter No. 03-03 to the Charger Task Force at the request of Chairman David Watson.
2. On March 24, 2003, the City Council approved adjustments and corrections to the Investigation and Enforcement Procedures that were required to accommodate the Audit Procedures.
3. The Commission has concluded two portions of its ethics training program. The training for members of Boards and Commissions is scheduled April 12, through May 12, 2003.

Item-8: Deputy City Attorney Comment.

(Time: 5:48:04 p.m.)

Deputy City Attorney Rick Duvernay reported on the status of the response to the Grand Jury Report:

1. On March 6, 2003, the Grand Jury issued a report with a total of eleven recommendations.

2. The Penal Code governs the conduct of the Grand Jury. The Grand Jury has the authority to inspect the books and records of local government and to examine the functions and operations of various departments within the City as it implements its duties and to make recommendations.
3. A response to the report is due within 90 days. An explanation was presented on how to respond.

Chairwoman Leonard wanted to inform the public that she and Mr. Walker responded to questions from the press based on the Grand Jury Report received prior to its amendment.

Item 9: Revisions to ECCO.

(Time: 5:54:59 p.m.)

Steve Ross walked through the proposed changes that were reviewed by the ad-hoc ECCO subcommittee from discussions at the public forums. Ms. Leonard requested that staff present a strikeout/underline version for future revisions so that the commission and the public are aware of the changes that occur.

Speaker Stanley Imber commented that upon review of the proposed changes he was unsure of whether the \$10,000 required qualification in contributions to a candidate included the \$250 limit or \$300 limit depending on the race. He gathered from listening to the discussion that he did understand.

Chairwoman Leonard announced that staff will make the changes that were discussed from this meeting and present a strikeout/underline version at the next meeting. Also, distribution the next version will be provided to the mailing list and posted onto the web site in anticipation of additional public comment at the next meeting prior to presenting before the Rules Committee.

Ms. Leonard commended Chuck La Bella, April Riel, Steve Ross, Stacey Fulhorst, Charlie Walker, and Rick Duvernay for their work on this matter.

Item 10: Postponement of Random Drawing for Audits for 2002 Election Cycle.

(Time: 6:41:26 p.m.)

Mr. Walker reported on the following:

1. Upon adoption of the Audit Procedures, it specifies that the meeting in which the drawing would occur shall take place prior to April 1st, unless the Commission had good cause for scheduling at a later date. Per discussions with the Clerk's Office, they are inundated with SEI filings. Staff has been working with the Clerk's Office in the development of the different audit pools and recommended that the random drawing occur at the next meeting.
2. Mr. Walker explained the process in which the Clerk's Office conducts its drawings.

3. The Clerk's Office is deciding who, on staff, will conduct the drawing which would be open to the public.

MOTION TO POSTPONE THE RANDOM DRAWING FOR AUDIT OF 2002
ELECTION CYCLE TO THE MEETING OF APRIL 24, 2003.

Motion/Second: Smith/Vega

Vote: Unanimous approval

Item 11: Adjournment.

(Time: 6:44:52 p.m.)

Chairwoman Dorothy Leonard adjourned the meeting.

Dorothy Leonard, Chairwoman
Ethics Commission

DonnaLee McCalla, Executive Secretary
Ethics Commission

***THIS INFORMATION WILL BE MADE AVAILABLE IN ALTERNATIVE FORMATS UPON
REQUEST.***